



UTAH DANCE ARTISTS 2016-2017 ACCOUNT CONTRACT

This contract is in effect for the UDA 2016-2017 Fall/Spring session starting on Wednesday September 7, 2016, through Saturday June 10, 2017. It must be read, fully completed and signed for each account before enrollment of any student into the UDA dance education program.

PLEASE READ AND INITIAL EACH ITEM

- _____ **All accounts must submit a valid credit card at registration.** Account holders are responsible for providing up to date credit card information prior to all payment due dates (i.e. expiration dates, account changes, etc).
- _____ **My credit card expires on ____/____.** A **LATE FEE** will be added to my account if I **DO NOT PROVIDE** updated credit card information or if I do not notify UDA of a lost or stolen card prior to the due date. **A late fee of \$15 or 5% (whichever is greater)** will be assessed on overdue balances. Accounts with an overdue balance 2 consecutive months will be moved to a prepay status and required to pay all fees 60 days in advance for the remainder of the session.
- _____ **Monthly tuition payments will be due BEFORE the last business day of the month.** Accountholders may choose to pay by **cash or check if payment is made prior to the close of business on the last business day of each month.** Payments returned for Non-Sufficient Funds will result in credit card charges of the balance owed plus a \$25.00 NSF fee. **EXCEPTION:** January 2016 tuition payments can be paid by check, **ONLY if a post-dated check is received prior to close of business on Saturday, December 19th.** UDA is closed for winter break from December 21st through January 4th.
- _____ **Credit cards** will be processed for monthly tuition on the **1st business day of each month.**
- _____ I must submit the **UDA Withdrawal Notice** or **an email** to the Customer Service Office prior to the **25th day of a given month** in order to remove my dancer(s) from any or all classes. By submitting the UDA Withdrawal Notice to the Customer Service Office by the 25th of any given month I will avoid being charged tuition on the first day of the following month. Notices given after the 25th of the month **will not** include any tuition credit for the following month.
- _____ Refunds for overpayment of tuition and/or fees will only be given for medical withdrawals. All other open balances will be applied to tuition and/or fees for the balance of the calendar year.
- _____ The **office must be notified by the parent/guardian by telephone or email of any student absences prior to class.**
- _____ Recital fees (amount \$80.00 per account - due with October 1st tuition) are **NON-REFUNDABLE.**
- _____ **Costume Deposit and Costume Balance are NON-REFUNDABLE:**
- Costume deposits (\$40 each costume) are due with December 1st tuition.
 - Costume balances are due with February 1st tuition.
 - Late fees of \$10 per costume are assessed to any costume balances left unpaid after February 1st.

(continued on the back)

_____ The deadline for withdrawal from UDA classes in preparation for the 2017 Spring Recital is **January 21st**. Parents who choose to withdraw their students from recital classes after January 21st will **be charged for the balance of their costume(s) and a \$25 choreography fee. (After November 25th, you will be responsible for the cost of your costume)**

_____ **Performance Class changes initiated after December 1st will result in a processing fee of \$50.00 charged to their account.** This fee is due and payable at the time the class change is initiated.

_____ **Class changes initiated after November 1st will result in a processing fee of \$10.00 charged to their account.** This fee is due and payable the same day that the class change was made.

_____ It is my responsibility to keep apprised of studio schedule changes, events, and notices. **I am responsible for providing an active email account. UDA communicates to their parent via newsletter, email, Facebook, texting, Instagram and Twitter.**

_____ **Spring Recital EVENT Dates:** I understand that all of these dates have been set and they will not change. The dates for the events listed below may be found in the *Parent Guide, that will be emailed to me after registration.*

- **Costume Pick-Up**
- **Mandatory Costume, Hair and Make-Up Check/Pictures**
- **Mandatory Staging and Dress Rehearsals**
- **Recital**

_____ **I have received read and understand the UDA parking policy and I agree to follow this policy for the safety of my dancer(s) as well as the other dancers attending UDA.**

_____ Parents/guardians who are 15 minutes late picking up students at the end of the operating day will be charged a **NON-REFUNDABLE \$5.00 LATE PICK UP FEE.** This fee is increased by \$5 for each additional five minutes the student is left at the studio.

_____ **I am responsible for reading and understanding the contents of the UDA Parent Guide** in its entirety. I will review applicable policies with my dancer(s) about the appropriate behavior and rules at the studio. I have a clear understanding of my responsibility and commitment to my dancer(s) and to Utah Dance Artists programs.

_____ I have read and I understand the above terms of this contract and agree to abide fully by its terms,

_____ **All NEW UDA Parents Must Attend The New Parent Meeting: Friday, September 30, 2016 @ 7:00 pm, which will be held at the South Jordan studio.**

Parent/Guardian Signature: _____ **Date:** _____